

Incoming/Outgoing UTI

To work with documents containing UTI code there are two tabs in Web-client:

- Outgoing UTI – contains outgoing documents with UTI, which was formed in the creating / editing form in the Web-client;
- Incoming UTI – contains incoming documents from other parties.

On the page:

- [UTI editing](#)

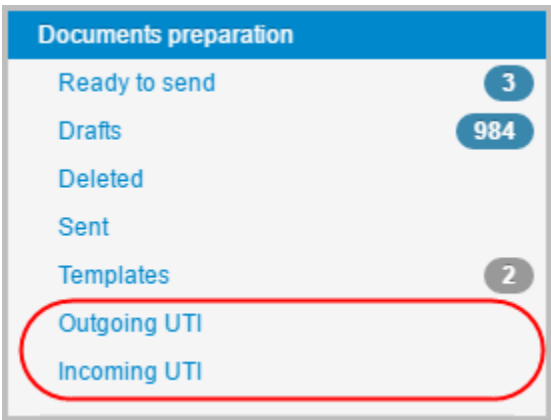


Fig. 1 – Incoming/Outgoing UTI form

Incoming/outgoing UTI form contains the following information:

- Draft name
- Form
- Last changed
- Last changed by
- Last revision
- UTI

Documents preparation Outgoing UTI						
Total: 6						
10 All						
☐	Draft name	Form	Last changed	Last changed by	Last revision	UTI
☐	CM041_14562.xml	CM041	2016-06-09 17:23	VRKITGLOBAL admin	1	✓
☐	CM081_2016-05-04T20-19-26.xml	CM081	2016-05-20 11:03	VRKITGLOBAL admin	1	✓
☐	CM081_2016-05-04T20-19-26.xml	CM081	2016-05-20 11:01	VRKITGLOBAL admin	1	✓

Fig. 2 – Outgoing UTI form

The documents can be filtered by:

- instrument types;
- last change date;
- attachment;
- name – search by the draft name (part or full name);
- parties (last changed by)

Documents preparation

Outgoing UTI

Apply

Reset

Instrument types

Choose instrument types

Last change date

Since

Till

Has attachment

☐

Name

Enter text for search

Last changed by

Select...

Fig. 3 – Filtering

Clicking on the button opens a block of filters settings. After the settings has been specified, click the button to apply filtering. This will generate a table with drafts corresponding to the filter parameters (read more [here](#)).

To make the display user-friendly, you can customize some display settings (see [General Settings](#)).

UTI editing

UTI is formed according to the Central Bank requirements.

You can Add UTI code on the [creating/editing form](#).

2. Click the **Apply** button.

UTI editing

UTI generating party	[VRKITGLOBAL4] ITGlobal test4
UTI generating party LEI	LEI_VRKITGLOBAL000000004
UTI template	Concatenation of UTI generating party LEI and 32 random characters A-Z, 0-9

✓ Apply

✕ Close

UTI editing

- ✓ **CM021** fxSwap_v8_CsvBulk_2016-02-03_1.xml
- ✓ **CM022** fxSingleLeg_v8_CsvBulk_2016-02-03_2.xml
- ✓ **CM022** fxSingleLeg_v8_CsvBulk_2016-02-03_1.xml

✕ Close

Fig. 5 – UTI code

Fig. 6 – result of the operation

Documents preparation Drafts							
Total: 985							
5 All UTI Import a file < 1 2 3 4 5 ... 197 >							
☐	Draft name	Form	Last changed	Last changed by	Last revision	UTI	Status
☐	fxSingleLeg_v8_CsvBulk_2016-02-03_1.xml	CM022	2016-06-21 15:46	VRKITGLOBAL4 admin	2	✓	Imported
☐	fxSingleLeg_v8_CsvBulk_2016-02-03_2.xml	CM022	2016-06-21 15:46	VRKITGLOBAL4 admin	2	✓	Imported
☐	fxSwap_v8_CsvBulk_2016-02-03_1.xml	CM021	2016-06-21 15:46	VRKITGLOBAL4 admin	2	✓	Imported
☐	fxOption_v8_CsvBulk_2016-02-03_1.xml	CM023	2016-06-21 15:46	VRKITGLOBAL4 admin	2	✓	Imported
Total: 985 < 1 2 3 4 5 ... 197 >							

Fig. 7 – drafts with UTI

Forms containing UTI field: CM010, CM015, CM021-CM081.